



**Recreational Activities Officer**  
**Residential Aged Care Facility**  
**(Permanent/Casual)**

CASS Care Ltd is a multi-disciplined community services provider, with “CASS”, as our brand name, which is commonly known in the community. We are active in the provision of a comprehensive range of social welfare services, catering the needs from cradle to seniors, including residential aged care, home ageing, settlement and health, vocational and training, disability services, child care and many more community-based services.

**Position Summary:**

We are currently seeking enthusiastic and experienced Recreational Activities Officer to join our Residential Aged Care Services team in Asquith.

**Main Duties and Responsibilities:**

- Plan and organize recreational activity programs;
- Conduct assessments and develop activity plans for individual resident;
- Leading group activities/individual session as needed;
- Work in cooperation with other staff members, volunteers and family members in identifying recreational needs.

**Selection Criteria:**

<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"><li>• Cert IV in Leisure and Lifestyle or equivalent;</li><li>• At least 1-year working experience in aged care setting;</li><li>• Proven ability to monitor and review recreational needs of elderly people;</li><li>• Proven ability to work independently and as part of a team;</li><li>• Ability to communicate in basic English and Chinese/Korean;</li><li>• Excellent communication, organizational and writing skills;</li><li>• Computer literate;</li><li>• Current police check with clearance; and</li><li>• Have the right to work in aged care.</li></ul>	<ul style="list-style-type: none"><li>• Qualification or experience in therapeutic approach e.g. music therapy;</li><li>• Experience in the use of Lee Care;</li><li>• Ability to speak an additional Chinese dialect.</li></ul>

Salary and employment conditions for the above position are as per Enterprise Agreement. Salary packaging is available. Discount child care fees are available for CASS’s long day care, before and after school, and vacation care services.

**How to Apply:**

Applications in writing providing detailed resume, responses to the above requirements are to be forwarded to Ms. Vickie Xu, Executive Officer/Human Resources Management, CASS Care Ltd, 44-50 Sixth Avenue, Campsie NSW 2194 or via email to [recruitment@cass.org.au](mailto:recruitment@cass.org.au).

For enquiries on the position, please call Ms. Amy Chan on (02) 9789 4587 (ext. 1128) / 0455 496 421.

Only shortlisted applicants for interview will be notified.