



## **Registered Nurse** **Specialist Disability Accommodation Services (Group Home)** **37.5 hours/week**

CASS Care Ltd is a multi-disciplined community services provider, with “CASS”, as our brand name, which is commonly known in the community. We are active in the provision of a comprehensive range of social welfare services, catering the needs from cradle to seniors, including residential aged care, home ageing, settlement and health, vocational and training, disability services, child care and many more community-based services.

CASS Care is a registered National Disability Insurance Scheme (NDIS) service provider. We are looking for an enthusiastic and highly skilled person to fill the above position in our Disability Services Unit.

### **Position Summary:**

The position is responsible for providing clinical support and operations management for residential disability accommodation services, such as Specialist Accommodation Services (SDA)/Group Home under the NDIS environment, with a view to ensuring the supported services are arranged and delivered in accordance with the relevant standards as set out by the NDIS Quality and Safeguards Commission, as well as the policies and procedures of CASS Care Ltd.

### **Main Duties and Responsibilities:**

- Plan, implement and evaluate care to the residents for their physical and mental wellbeing;
- Prepare all clinical documents according to NDIS practice standard and legislative requirements;
- Educate and mentor the disability support worker team to provide high quality clinical support to the residents;
- Support the Care Manager and the clinical team;
- Conduct intake and admission assessments;
- Attend professional training and provide training to disability support workers;
- Comply with NDIS Code of Conduct; and
- Comply with WHS Regulations and Guidelines.

### **Selection Criteria:**

<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"><li>• At least 2 years of clinical experience in a disability care setting and experience as a Registered Nurse endorsed by AHPRA;</li><li>• Good command of spoken and written English;</li><li>• Relevant knowledge and sound understanding of relevant legislation and auditing requirements on NDIS, SDA, High Intensity Complex Care and other accommodation services;</li><li>• Excellent communication, interpersonal, time management and organisational skills;</li><li>• Excellent computer literacy;</li><li>• Ability to work as a team and independently;</li><li>• Holding valid police check certificate;</li><li>• Willing to undergo NDIS Worker Screening Check prior to employment;</li><li>• Holding valid Driver’s License and own a fully insured vehicle; and</li><li>• Current First Aid Certificate.</li></ul>	<ul style="list-style-type: none"><li>• Tertiary qualifications in Nursing;</li><li>• Able to speak Cantonese; and</li><li>• Willing to travel across different Sydney metropolitan areas to meet prospective customers.</li></ul>

Salary and employment conditions for the above position are as per Enterprise Agreement. Salary packaging is available. Discount child care fees are available for CASS’s long day care, before and after school, and vacation care services.



**How to Apply:**

Applications in writing providing detailed resume, responses to the above requirements are to be forwarded before **5:00pm, 20 August 2024** to: Ms. Vickie Xu, Executive Officer/Human Resources Management, CASS Care Ltd, 44-50 Sixth Avenue, Campsie NSW 2194 or via email to [recruitment@cass.org.au](mailto:recruitment@cass.org.au).

For enquiries about the position, please call Ms. Lila Yin, Executive Officer/Services & Programs Support, on 0456 913 409 or via email to [lila\\_yin@cass.org.au](mailto:lila_yin@cass.org.au).

Only shortlisted applicants for interview will be notified.